

TROY CIVIL SERVICE COMMISSION

**Agenda
February 19, 2013**

**The Troy Civil Service Commission will meet at:
Troy City Hall
433 River St (Hedley Building)
Suite 5001**

- 1) Consider the minutes of the January 15, 2013 meeting
- 2) Establish an Eligible list for four (4) years for Chief Account Clerk (o.c.) (COT) and (THA)
- 3) Establish an eligible list for four (4) years for Chief Account Clerk (prom) (COT) and (THA)
- 4) Establish an eligible list for four (4) years for Senior Cashier (COT)
- 5) Review certification of Troy Public Library payroll for 2013
- 6) Consider a revised job specification for Library Associate (TPL)
- 7) Consider a job specification tentatively titled Public Housing Specialist (Spanish Speaking) (THA)
- 8) Review a Classification Questionnaire submitted by Troy School District proposing a new technology position tentatively titled Computer Systems Engineer/Facilitator for Data Technology
- 9) Review an MSD-222 submitted by Troy School District to establish a new position tentatively titled Computer Systems Engineer/Facilitator for Data Technology
- 10) Review a job specification tentatively titled Computer Systems Engineer/Facilitator for Data Technology (TSD)
- 11) Review an MSD-222 submitted by Troy School District to establish a new Secretary I position
- 12) Review an MSD-222 submitted by Troy School District to establish a new position tentatively titled Director of Facilities and Security position.
- 13) Consider an MSD-222A submitted by City of Troy to re-establish the Payroll Clerk position
- 14) Review a revised job specification submitted by the City of Troy for Traffic Engineer

- 15) Consider an alternate test date for a Firefighter candidate
- 16) Review a memo explaining the examination process to Firefighter Jeffrey Reinhart in regards to a discussion at the previous meeting